



ANGLOPHONE WEST SCHOOL DISTRICT

DISTRICT EDUCATION COUNCIL MINUTES

Thursday, December 12, 2013
Fredericton Education Centre

Council Members Present:

- Sheila Gallagher – SD 01
- John Slipp – SD 03 – Vice Chair
- Miriam Grant – SD 04
- David Bowen – SD 06
- James Kozlowski – SD 07
- Ron Buck – SD 08
- Jane Buckley – SD 09 - Chair
- Kimberley Douglas – SD 10
- Elizabeth Nason – SD 12
- Mark Noël – SD 13

Council Member Regrets:

- Norma Shaw – SD 02
- Andrew Corey – SD 05
- Donald Gould – SD 11

ASD-W Staff Present:

- Garth Wade, SEO Fredericton
- Shawn Tracey, Director of Finance and Administration
- Philip Cliff, Facilities Manager
- Carol Clark-Caterini, Executive Assistant to the Superintendent and DEC Secretary

ASD-W Staff Regrets:

- David McTimoney, Superintendent

Guests:

- Media
- Donna McLaughlin, Subject Coordinator – *Numeracy and Science*
- Leadership Candidates (15)

Call to Order / Comments by the Chair

- The DEC Chair, Jane Buckley called the meeting to order at 6:30 p.m. and welcomed everyone. Jane also acknowledged the Superintendent's regrets due to an family emergency.

Approval of the Agenda

- It was suggested that the removal of two bullets be made from the agenda. The first bullet to be removed under Correspondence–Devon Middle School PSSC and the second bullet under New Business-revisions of DEC policies from previous minutes. With the removal of these two bullets, the agenda was approved by consensus.

Approval of Minutes from Previous Meeting

- Review of minutes from previous meeting. It was suggested to approve minutes from previous meeting with the motion to change M/NC to Motion Defeated, from Nov 21st minutes. With this revision, the minutes were approved by consensus.

Business Arising from the Minutes

- There was no business arising from the minutes.

Correspondence – Outgoing and Incoming

- There was no correspondence to discuss.

Presentation

- A presentation was provided by Philip Cliff, Facilities Manager with an Infrastructure update.

Electronic briefing have been created for each of the 75 schools identifying the physical description, enrollment trends, feeder schools, major capital improvements completed and planned, and operational costs.

- School floor plans will be posted to the portal for DEC members to view. DEC discussed maximum capacity of schools and if all space was to be considered as “home rooms” including music and library rooms. It was confirmed that the rooms being used now in schools are calculated in this presentation and projections.
- Shawn Tracey updated the members with the cost associated with each school in ASD-W and a 5 year plan for Major Capital Planning and future deadlines.

New Business

DEC Planning Cycle

- Changes were suggested to the DEC Planning Cycle. Changes to include the policy number to each bullet and add Staff Treatment with a report by Superintendent or HR to update members in January 2014. As well, Policy ER3 in March, ER5 in February, and ER6 in November (with update in January). A request was made to add Planning Cycle to the agenda in January 2014.

Motion

...be it resolved that the planning cycle be accepted as presented with the highlighted changes.

Moved: Mark Noel

Seconded: Elizabeth Nason Motion Carried

New Woodstock Schools

- Shawn Tracey updated the members on the two new Woodstock area schools transition and feedback from recent parent/community meeting. Common concerns from the public were the start date and splitting students in middle school grades. Target date to open is January 2015. John Slipp acknowledged that he was very pleased with our Superintendent’s leadership and approach to making the community aware of the progress and plans for these new schools.

Geary Elementary Community School

- Shawn Tracey updated the members on the new Geary Elementary Community School. Environmental issues and structure issues were of concern and ASD-W was advised that a new school would be built on site, which will delay opening of Geary Elementary Community School from Sept. 2014 to January 2015. Ongoing information will continue to be provided as known. Enrollment is approximately 180 and the cost difference between renovation and building of a new school is approximately \$200000.00. As a result of the low cost difference in the plan change, the Department was able to take these funds from their emergency funds to cover the difference. Concerns were expressed of other projects not being completed or changes made to plan. However, the standard types of projects are not the norm to have such extreme changes as with the Geary Elementary Community School and estimates are done based on per square foot, identified by the facilities department. Shawn has advised that no updates have been given from the department regarding schools and policy 409s. Comments from DEC, expressed a job well done and thanked Shawn and Philip for providing this information to members.

Parent Forum

- Parent Forum – Jane Buckley referred to a parent interest from community. PSSC would like to bring in speaker to assist with conduct reports but with such a large District we may need to have a few forums.

Motion

..... **John moved to engage PSSC on the possibility to hold a parent forum and report back to this Council at our February Public Meeting working towards having these forums before the end of May 2014.**

Moved: John Slipp

Seconded: David Bowen

Motion Carried

Superintendent’s Report

- Garth Wade provided updates on Report Card changes with changes beginning as early as September 2014.
- Garth Wade provided a report on High School Program changes, with implementations as early as September 2015. The Council has requested a copy of these changes. Garth explained that this information in a Department working project at this time and he would requests approval from the Superintendent before providing this information to members.

Committee Reports

- A reminder of Curriculum meeting on February 7, 2014.

Public Comment

- Aboriginal member not on DEC and would appreciate the opportunity for a First Nation member be added to the committee. Jane – there is room for a First Nation representative on our committee. David Bowen has gone to Kingsclear and St. Mary’s communities requesting a member from their communities. Suggestion for us to visit a FN Community and see if they are pleased with what has been done.

Closing Comments:

- DEC Chair thanked everyone for coming and reminded them of the upcoming meeting in the New Year.

Date for Next Meeting: January 23, 2014 at the Woodstock Education Centre.

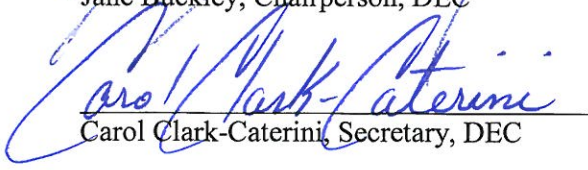
Adjournment: Meeting was adjourned at 8:25 p.m.



Jane Buckley, Chairperson, DEC

Date

January 23/14



Carol Clark-Caterini, Secretary, DEC

Date

January 24/14